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FUEL SAMPLE SUBMISSION INSTRUCTIONS

Greetings from Pacific Biodiesel Technology

We look forward to providing you analytical information about your sample. In order to do this we first need you to help us with a few things. Please follow these steps whenever you submit a sample to us.

Step 1: Fill out Sample Submission Form

It is very important that the information on the form is accurate and correct.

Sample Number: This shall be unique to each sample submitted.

Sample Date: Date the sample was taken.

of Containers/Sample: This helps us better organize and inventory incoming samples. For example: Full ATSM testing requires 4, 1 liter bottles.

Product: B100 or B99

Test(s) Required: Please be as specific as possible. For example: Full ASTM D6751, BQ-9000 critical specification testing, oxidation stability and sulfur, etc.

Step 2: Obtain Representative Sample

Please sample your product so that it is as representative as possible. The best way to do this is by taking equal amounts of a sample from the top, middle and bottom of a storage vessel, then mixing these together and sending us the mixture. If you cannot do this, please mark on the Sample Submission Form where the sample was taken from.

Step 3: Package the Sample

It is recommended that you use the provided Pacific Biodiesel Technologies sample submission kit. The kit includes one cardboard shipping box, two aluminum bottles with plugs and caps, two write-on aluminum tags, and one sample submission form. If a sample kit is unavailable, please only use appropriate sample containers that will not break, leak or seep in transit. Do not send glass.

Always use a clean sample container. To help avoid sample contamination, first rinse and decant the sample container with product.

Step 4: Label the Sample

Each sample bottle must be clearly and easily identifiable. It is recommended that you attach a write-on aluminum tag to the sample container. Using a ball point pen, write the following information on the tag: your name, company name, date sampled, date shipped, sample identification name/number, and how many bottles reference the sample (example 1 of 4). If a write-on tag is not available, mark the bottle with the listed information as clearly as possible making sure that the information will not wear away.

Step 5: Ship the Sample

Place the sample bottles in the cardboard shipping box. Make sure to include a copy of the Sample Submission Form inside the box (please keep one copy of the form for your records). Ship the sample to:

Pacific Biodiesel Technologies
Attn: Biodiesel Testing
4725 Turner Road SE
Salem, OR 97317

Thank you and we look forward to receiving your sample.